APPLICATION FORM FOR ENTRANCE EXAMINATION  
(Higher Education Department) 

Please check: ☐ New ☐ Transferee ☐ Returnee ☐ 2nd Degree

Application for: ☐ 1st Semester ☐ 2nd Semester ☐ Summer ☐ School Year: 20____ – 20____

Last Name: ___________________________ First Name: ___________________________
Middle Name: ___________________________

Date of Birth: ______/_____/______ Age: ________

Gender: ☐ Male ☐ Female Citizenship: ___________________________

School Last Attended: ___________________________

Telephone No.: ___________________________ Mobile No.: ___________________________

Permanent/Mailing Address: ___________________________

E-mail Address: ___________________________

School Address: ___________________________

SHS Track or Strand: ___________________________

Degree Programs Offered: (Kindly write 1 and 2 on the space as your first and second choice, respectively)

☐ Bachelor of Arts with major in English ☐ Bachelor of Science in Business Administration with major in:
☐ Bachelor of Elementary Education ☐ Financial Management
☐ Bachelor of Secondary Education major in:
☐ English ☐ Computer Education
☐ Religious Education ☐ Human Resource and Development Management
☐ Bachelor of Music major in Music Education, Piano, Voice ☐ Marketing Management
☐ Bachelor of Science in Accountancy ☐ Certificate in Business Office Management
☐ Bachelor of Science in Hospitality Management ☐ Teacher Certificate Program (TCP)
☐ Bachelor of Science in Information Technology ☐ Master of Arts in Education major in Music Education

STEP 1: Secure and accomplish an application form for College Entrance Exam.

STEP 2: Submit application form together with the following requirements to the Admissions Office.

☐ Two (2) copies of I.D. picture (2x2 in size with white background)
☐ Photocopy of Form-138 or Report Card of Grade 12 (at least 2nd quarter) or Transcript of Records (TOR)

Note: Submit additional documents during enrolment: Original Report Card (with complete grades), PSA Birth Certificate (2 photocopies), Baptismal Certificate – if applicable (2 photocopies), Certification of Good Moral Character.

For International Students: Alien Certificate of Registration (ACR) and Study Permit.

STEP 3: Pay the Entrance Exam Fee at the Accounting Office. (Payment mode is not refundable and transferable)

STEP 4: Secure the date of Entrance Exam from the Guidance Center.

Note: Application to degree programs not aligned to SHS track is subject to attendance in Bridging Program.

INFORMATION CONSENT AGREEMENT

I am aware that Santa Isabel College of Manila will collect, use, transfer and dispose my personal information and that these records will be processed in compliance with the Data Privacy Act of 2012.

Thus, I hereby give my consent that the personal data in custody of Santa Isabel College of Manila may be used by the school for the processing of the student’s application in the Higher Education Department.

Signed by: ___________________________ Date: ___________________________

(Signature over Printed Name of Applicant) (Month/Day/Year)

Received and Checked by: ________________________________________________

Admission Staff Accounting Staff Guidance Staff

SANTA ISABEL COLLEGE OF MANILA
Higher Education Department
www.santaisabel.edu.ph

COLLEGE ENTRANCE EXAM PERMIT

Examinee No.: ___________________________ Receipt No.: ___________________________

Date of Filing of Application: ___________________________

Name (Printed): ___________________________ Last Name: ___________________________

First Name: ___________________________ Middle Name: ___________________________

EXAM DETAILS: Date: ______/_____/______ Time: ________ _ AM PM Venue: ___________________________

For inquiries, you may call us at (02) 525-94-16 to 19
local 108 (Admissions Office) or local 123 (HED Guidance Center).

Confirmed by: ___________________________